BYLAWS OF THE

UCLA ORDER OF THE BLUE SHIELD

By resolution duly adopted by the Board of Directors of the UCLA Order of the Blue Shield on July 24, 2019, and approved by the Members of the UCLA Order of the Blue Shield at a general meeting held on August 26, 2019, amended as set forth below.

Article 1: Name

The name of this organization is:

UCLA ORDER OF THE BLUE SHIELD

Article II: Purpose

The purpose of the UCLA Order of the Blue Shield (the "Order") shall be to further the interests of the University of California, Los Angeles ("UCLA") by fostering good will and friendship and by performing other activities concerned with guarding the institution's welfare. The Order further seeks to strengthen the intellectual and emotional connections between its Members and UCLA. The Order will conduct itself in a manner consistent with the goals, objectives, and standards of UCLA, the UCLA Alumni Association, and the UCLA Support Groups. The Order shall be nondiscriminatory, with regard to race, religion, and national origin.

Article III: Membership

A. Qualifications

I. Active Members. An Alumnus or friend of UCLA who has distinguished themself in any form of service to UCLA shall be considered a candidate who complies with the membership requirements. Each Member shall:

a. be a Life or Gold member of the UCLA Alumni Association,

b. demonstrate continued loyalty and dedication to UCLA,

c. maintain an interest in the activities and goals of UCLA,

d. attend the meetings of the Order.

II. Inactive Members. All of the above requirements apply to Inactive Members, except that attendance at meetings is not required. Inactive Members must have served as Active Members at least one year before they may become Inactive.

B. Membership Committee
The Board of Directors of the Order (the "Board") shall act as the Membership Committee. It shall be responsible for the nomination of and approval of candidates, who shall thereafter be Active Members.

Article IV: Board and Officers

A. Officers. The Officers of the Order shall be President, Vice President, and Treasurer.

B. Directors. The Directors of the Order shall be the Membership Director, Historian, Program Director, Director at Large, and Immediate Past President.

C. The Board shall consist of the Officers and the Directors of the Order. The officers shall be elected by a majority of the Active Members of the Order present at a general meeting for terms of two years. Officers shall take office on July 1st next after they are elected. The Directors shall be appointed by the President for terms of two years.

D. The Chancellor of UCLA and the head of any sponsoring department(s) (or designee) are ex-officio voting members of the Board of Directors.

Article IV: Officer Duties

A. The President shall preside at all general meetings and at meetings of the Board, and may establish standing or ad hoc committees as may be required. If necessary, the President will appoint members to fill the remaining portions of unexpired terms of Board members.

B. The Vice President shall preside at all meetings in the absence of the President and assume duties delegated by the President.

C. The Treasurer shall collect dues, bill each Member individually, and shall keep all financial records and be responsible for all financial transactions of the Order. The Treasurer shall present interim financial reports at each meeting of the Board and a complete report to the Members annually. The President and the Vice President shall be designated as authorized signatories along with the Treasurer.

Article V: Meetings

A. There shall be at least three general meetings per year.

B. The Board shall meet at least three times per year.

C. A special meeting of the Membership may be called by the President with the approval of the Board or at the written request of at least 15 members.

Article VI: Finances

A. The fiscal year of the Order shall be July 1 to June 30.

B. Annual dues shall be collected by the Treasurer at the beginning of each fiscal year. Nonpayment of dues by December 31 will subject the Member to the loss of membership after notice to the Member.

C. The President of the University of California (or designee, including the University Auditor and the Director of Financial Controls and Accountability) and the Chancellor of UCLA (or designee and/or campus Internal Audit) shall be authorized to receive information, records, and photocopies of transactions relating to the account(s) as may be necessary from any financial institution with which the Order maintains accounts.

D. Prior to opening an outside bank account the organization must request permission from the Chancellor. Such accounts shall be used for dues and non-gift revenue only.

E. In the event of dissolution, or if the Order elects to become a non-recognized organization, its assets shall be transferred within three months to The UCLA Foundation or The Regents, as designated by the Chancellor, for purposes consistent with the purpose of the Order.

Article VII: Standing Rules

The Standing Rules shall serve to amplify and make explicit provisions of these Bylaws as required.

Article VIII: Amendments

A. Approval and amendments to the Bylaws shall be presented to the Active Members in writing at least thirty days prior to consideration at a general meeting. They shall be ratified by a vote of two-thirds of the Active Members present at a general meeting.

B. Amendments to the Standing Rules shall be ratified by a majority of the Members of the Board of Directors.

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THE ORDER OF BLUE SHIELD

STANDING RULES

By resolution duly adopted by the Board of Directors of the UCLA Order of the Blue Shield on August 26, 2019, these Standing Rules are amended in their entirety as set forth below.

(These Standing Rules shall serve to amplify and make explicit provisions of the Bylaws of the UCLA Order of the Blue Shield.*)*

I. MEMBERSHIP

1.0 A UCLA graduate who has distinguished themself in any significant form of service to the University may be considered a candidate. Each candidate shall:

1. be a Life or Gold member of the UCLA Alumni Association,
2. have demonstrated loyalty and dedication to UCLA,
3. maintain an interest in the activities and goals of UCLA,
4. attend at least one meeting out of every three consecutive meetings. Members failing to do so will be subject to a loss of membership after notice to the Member.

1.1 A person who is not a UCLA graduate may also be considered a candidate for membership in the Order. Such a candidate shall be subject to all the responsibilities and benefits of a UCLA graduate candidate, except as provided in article 1.6 below.

1.2 A candidate shall be proposed by an Active Member in good standing, to be known as the sponsor, who has been an Active Member for at least one year. The sponsor will provide to the Membership Committee a capsule biography of the candidate on the nomination form.

1.3 The candidate will attend at least one general meeting before their name is submitted to the Board. The sponsor will make sure that all members of the Board present at that meeting have the opportunity to meet the candidate at the meeting.

1.4 The members of the Membership Committee shall be all of the members of the Board.

1.5 The Membership Committee shall review all candidates and shall vote on whether to approve for membership each of those properly proposed and otherwise qualified for membership.

1.6 Following such vote, a candidate who is a UCLA graduate is approved for membership if there is no more than one (1) dissenting vote. A candidate who is not a UCLA graduate is approved for membership if there are no dissenting votes.

1.7 RESERVED

1.8 The sponsor shall endeavor to ensure the ongoing active participation in the Order by those candidates they have proposed and who have been accepted.

1.9 There shall be no more than 125 Active Members.

1.10 Dues for Active members shall be $150 per year. Dues shall include dinner at each of the three general meetings. Bills for dues will be included with the annual letter from the President and must be paid before the next general meeting or within three months of the billing date, whichever is earlier. Non-payment of dues will subject the Member to termination of membership after notice to the Member.

1.11 Active Members who have been active for at least one year may elect to become Inactive Members if they move out of Los Angeles County or are otherwise unable to attend meetings. They may return to Active Member status at their own discretion, except that they may not do so if the 125 Member limit would thereby be exceeded.

1.12 Dues for Inactive Members shall be $50 per year. All fully paid Inactive Members shall receive all mailings. If an Inactive Member elects to attend a general meeting, a charge of $50 will be made. Guests are welcome at the expense of the hosting Member of $50 per guest.

1.13 The Board may confer Honored Member status on a Member in good standing who would otherwise resign from the Order. There are no dues for Honored Members. However, Honored Members shall make an annual donation to the "Darryl Johnson Memorial Blue Shield Library Fund" of $50.00 or more. All fully paid Honored Members shall receive all mailings. An Honored Member may attend one general meeting each year as a guest of the Order at no charge to the Honored Member. An Honored Member may attend any additional meetings during the year at $50 per meeting. Guests are welcome at the expense of the hosting Honored Member at $50 per guest.

II. GENERAL

2.0 After payment is received, all new Members shall receive a letter from the Membership Chair outlining the history of the Order, a copy of the Bylaws and the Standing Rules, and a copy of the membership Roster.

2.1 Annually, all members will receive a copy of the current Roster, the financial statement, and a copy of any changes in the Bylaws or the Standing Rules.

2.2 The Order's Roster is a confidential document and is for the use of the Order's Members and the Order's purposes only.

2.3 Following each general meeting and in honor of the speaker at that meeting, the Order will make a contribution of $300 to $500 (at the Board's discretion) to the UCLA Library for use as it sees fit.

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